

Brown County Public Library Internet Policies and Guidelines

adopted 10/96

Introduction

The Brown County Public Library is pleased to provide Internet access to library patrons to promote educational excellence by facilitating resource sharing, innovation and communication with the world. The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Library patrons will have access to software collections and public information resources.

The Brown County Public Library and the Brown County School Corporation have adopted the following Policies and Guidelines that correspond to the document "Stat Requirements for Public School Internet Acceptable Use Policy and Guidelines"

Policy

A.1. The Brown County Public Library Internet Acceptable Use Policy:

- a. is an extension of the technology goals as drafted by the library,
- b. supplies library patrons with the most current information available,
- c. increases the comfort level for technology skills,
- d. allows library patrons to be researchers.

A.2. Security for the Internet system is provided by:

- a. a protected password, given out only to library staff,
- b. the ability and motivation to regularly change the library password,
- c. controlling the library menuing system,
- d. management strategies developed by the library,
- e. obligating students and their parents to read and sign the acceptable use policy before using the system.

A.3. When violations of the Brown County Public Library Internet Acceptable Use Policy occur, the library patron may be denied the privilege of Internet connection.

A.4. The Brown County Public Library prohibits the use of library Internet resources and accounts

- a. to access, upload, download, or distribute pornographic, obscene, or sexually explicit materials.
- b. to transmit obscene, abusive, or sexually explicit language.
- c. to violate any local, state, or federal statute.
- d. to vandalize, damage, or disable the property of another person or organization
- e. to access another person's personal materials, information, or files without direct permission of that person.
- f. to violate copyright, or otherwise use another person's intellectual property without his or her prior approval or proper citation.

A.5. n/a

A.6. Any Internet user must have the permission of the library's professional staff or file before using a library resource or account to access the Internet.

A.7. n/a

A.8. The Brown County Public Library's Internet policies and procedures are available for review by all parents, guardians, staff members, and members of the community.

B. Unsolicited Contact

B.1. In the unlikelihood of unsolicited online contact

- a. the patron will be instructed not to respond
- b. the patron will report the incident immediately to the library staff.
- c. the staff will report the incident to the library director.
- d. the library director will notify the library board.

B.2. Patrons will be instructed not to give personal information (i.e. last names, home address, or phone number) on the Internet. Any exceptions become the responsibility of the library patron signing the Use agreement..